

CURRICULUM & STANDARDS COMMITTEE TERMS OF REFERENCE	
1. Roles and Purpose	1.1 The Curriculum and Standards Committee advises the Board of Trustees on matters relating to the Trust's curriculum, quality of education and standards.
2. Responsibilities	<p>2.1 To monitor and advise the Trust Board each term on the following:</p> <ul style="list-style-type: none"> • Data on attainment and achievement for all the Trust's academies • Academy improvement work and leadership • Overall performance of each of the academies • Leadership standards • Impact of Pupil Premium funding/National Tutoring Programme Funding and Sports Premium <p>2.2 To monitor and advise the Board of Trustees on:</p> <ul style="list-style-type: none"> • The Trust quality improvement and intervention strategies and plans • Special Educational Needs (SEND) and Inclusion • Partnership working • Admissions • Attendance • Behaviour • Safeguarding arrangements with a specific focus on curriculum <p>2.3 Curriculum and Quality – to monitor and review:</p> <ul style="list-style-type: none"> • Academies' statutory requirements in relation to the curriculum offer and other curriculum issues such as spiritual, moral, social and cultural learning • Extra-curricular activities • The educational needs of the pupils attending the Trust's academies • The Trust's policies in relation to its curriculum statement • To determine and update relevant strategies relating to the above <p>2.4 Performance and Standards – to monitor and review:</p>



	<ul style="list-style-type: none"> The achievement of strategic objectives, in particular the overview of performance against quantitative and qualitative benchmarks for key performance indicators/outcomes and the Ofsted framework, providing challenge and recommending remedial actions where required in line with the Strategic Plan and Academy Improvement Strategy. <p>2.5 Self-Assessment and Review – to monitor and review:</p> <ul style="list-style-type: none"> Information on curriculum and quality issues for all the Trust’s academies Progress reports on the implementation of post-Ofsted action plans and any other formal evaluation reports related to the quality and achievement of learning across the Trust, to further inform and develop the ACET Strategic Plan and strategies. Outcomes, identifying significant changes in performance, emerging trends and risks in relation to the future performance of each academy.
2 Constitution	<p>2.1 The Trust Board established the Curriculum & Standards Committee to advise the Board on matters relating to the curriculum, quality of education and standards across the 12 ACET academies.</p> <p>2.2 The Curriculum & Standards Committee is responsible to the Board.</p> <p>2.3 The Committee’s Terms of Reference are adopted by the Board and may only be amended with the approval of the Board.</p>
3 Authority	<p>3.1 The Curriculum & Standards Committee is authorised to investigate any activity within its terms of reference or specifically delegated to it by the Board. It is authorised to request any information it requires from any Governor or Trustee.</p> <p>3.2 The Curriculum & Standards Committee is authorised to obtain any outside professional advice it considers necessary, normally in consultation with the Acting CEO.</p>
4 Duties	<p>The duties of the Curriculum & Standards Committee are to:</p> <p>4.1 Advise the Board on the adequacy and effectiveness of the curriculum, quality of education and standards of individual academies; ensuring Executive Leaders are held to account for achieving key performance indicators and evaluating progress towards these.</p> <p>4.2 Ensure the Trust is fully compliant with the National Curriculum.</p> <p>4.3 Advise the Board on the need for reviews/restructures where curriculum/standards are not improving</p> <p>4.4 Review and consider information presented linked to SEND, attendance and behaviour to be able to identify where best practice can be shared and where further challenge may be required in order to secure improved outcomes.</p>



	<p>4.5 Receive reports from external professionals responsible for evaluating curriculum provision (for example Ofsted) and consider any issues raised, the associated management response and action plans. Where deemed appropriate, reports should be referred to the Board or other committees for information or action.</p> <p>4.6 Review of relevant policies and monitoring of their consistent implementation within individual academies.</p> <p>4.7 Attend relevant courses to support their own professional development and that of other governors within the Trust through the dissemination of relevant training.</p> <p>4.8 To provide constructive challenge to the Executive Team in order to ensure Academy Improvement Strategy identifies actions to be taken in order to achieve the ACET strategic objectives.</p> <p>4.9 To hold the Executive Team to account for evaluation linked to curriculum and standards key performance indicators agreed by the Board.</p>
5 Number and Appointments	<p>5.1 The Curriculum and Standards Committee will consist of no fewer than four Trustees</p> <p>5.2 A Chair will be appointed from its members. Members of the Executive Team may be in attendance and shall attend meetings as and when required by the Chair.</p>
6 Quoracy	<p>7.1 The Curriculum and Standards Committee will be quorate if at least three members are present.</p>
7 Administration/ minutes of meetings	<p>7.1 Administrative support will be provided by the Governance Professional or the Assistant Governance Professional.</p> <p>7.2 The agenda for meetings will be agreed in advance by the Chair of the Committee and papers will be circulated to members and attendees at least 5 working days in advance of the meeting.</p> <p>7.3 Minutes of meetings will be taken and will be submitted in the next scheduled meeting of the Board, once approved in draft by the Chair of the Committee.</p>
8 Meetings	<p>8.1 At least once per term (minimum).</p> <p>8.2 All meetings will be fully minuted and supporting presentation slides will be kept on file with electronic meeting minutes.</p>